



# **MINUTES**

## **CITY COUNCIL**

### **REGULAR MEETING**

**November 9, 2004**

**THIS IS TO CERTIFY THAT:**

The San Bruno City Council met in regular session on November 9, 2004, at the San Bruno Senior Center 1555 Crystal Springs Road. The meeting was called to order at 7:00 p.m.

Mayor Franzella thanked the **San Bruno Garden Club** for providing the beautiful floral arrangement.

**1. ROLL CALL:** Presiding was Mayor Franzella with Councilmembers Ruane, O'Connell, Pallas, and Ibarra in attendance. Recording by City Clerk Simon.

**PLEDGE OF ALLEGIANCE:** Led by City Attorney Pamela Thompson.

**ANNOUNCEMENTS:**

- a. **San Bruno Redevelopment Agency** meeting follows tonight's Council meeting.
- b. **"Coats For Kids"**, coordinated by San Bruno Garbage Company & The City of San Bruno, will have a coat give away on Friday November 19, 2004 at the Fireman's Hall, 618 San Mateo Avenue 3-6 p.m. For more information please call 616-7145.

**PRESENTATIONS:**

Mayor Franzella read a proclamation declaring Sunday November 14, 2004 as **William Hubacek (1866-1958) Day** in San Bruno. All San Bruno citizens were invited to attend the Culture & Arts Commission's inaugural event honoring this renowned local artist. Commission Chair Emile Hons accepted the proclamation and also encouraged everyone to attend.

**2. REVIEW OF AGENDA:** Item number 12, Committee Reports, was moved up after item 5.

**3. APPROVAL OF MINUTES:** The regular and special Council meeting minutes of October 26, 2004, were approved as submitted.

- 4. CONSENT CALENDAR:** All items listed are considered routine or implement an earlier Council action and may be enacted by one motion; there will be no separate discussion unless requested by Councilmember, citizen or staff.
- a. **Approve: Payroll** of October 22, 2004.
  - b. **Approve: Accounts Payable** of October 11 & 18, 2004. (Council Packets only, copy is available for review at the City Clerk's office)
  - c. **Adopt:** Resolution authorizing the acceptance of the **Crystal Springs Road at Cunningham Way Traffic Signal Modifications Project** improvements and filing of a Notice of Completion.

M/S Ruane/Ibarra to approve the consent calendar and passed by unanimous vote.

**5. PUBLIC HEARINGS:** (Notices have been published, posted, and mailed.)

Hold public hearing and adopt resolution-approving amendment to Classification Plan of San Bruno Personnel Rules and Regulations as adopted by resolution 1958-148, as amended, to update **Financial Services Supervisor** job description and salary schedule.

**Mayor Franzella** opened the public hearing; however, no one wished to address the Council on this issue.

**M/S Ibarra/Ruane** to close the public hearing and passed with unanimous vote. **Councilmember Ibarra** introduced the resolution for adoption with a roll call vote of all ayes.

**Item number 12** was moved up on the agenda:

Traffic Safety & Parking committee member **Stephen Pieraldi** gave an oral report to the City Council and reviewed last year's activities. Implementing the City's first residential parking district on Huntington Avenue and solving parking problems in the Downtown area were completed with very successful results. Public Works Director Munns stated the need for the City Council to set priorities for both the committee and staff since there has been an increase in the number of issues coming before the Traffic Safety & Parking Committee.

**Mayor Franzella** thanked the committee for all their hard work

**6. UNFINISHED BUSINESS: None**

**7. CALL FOR, PRESENTATION OF BIDS, and AWARD OF CONTRACTS:**

Public Works Director Munns recommended the City Council adopt resolution requesting California Public Employees Retirement System (CalPERS) **authorization for Frank Addiego** to be employed for more than 960 hours in this calendar year.

**Councilmember Ibarra** wanted confirmation that this request is being made prior to the employee reaching the maximum hours allowed. Director Munns confirmed that employee Frank Addiego was close to, but had not yet reached the 960 hours. **Councilmember Ibarra** introduced the resolution for adoption with a roll call vote of all ayes.

**8. COMMUNICATIONS: None**

**9. STAFF REPORTS:**

- a. Finance Director O'Leary presented **first quarter financial update** for FY 2004-05 General Fund and Special Revenue Funds Budget and Enterprise Funds Budget.

Director O'Leary used overheads showing the 1<sup>st</sup> quarter report. The General Fund, Operating Funds, and Redevelopment Agency were reviewed. Also discussed were the impacts of the State revenue shifts. Property taxes will not be collected until December and next April. We will not be receiving the \$300,000 in 911 access fee income. There have been significant reductions in salary expense due to vacancies being unfilled equaling \$270,000. Outside legal counsel expense is down considerably over prior year. The Cross-staffing at the Fire Department has kept overtime under control.

**Councilmember Pallas** asked if we were going to receive more property tax from the State and where are they taking it from in order to give to the City? Is the Redevelopment Agency going to suffer?

Director O'Leary said its only a shift of funds, we will receive more property tax but much less sales tax and vehicle license fees. This action has no effect on the San Bruno Redevelopment Agency.

**Councilmember Ibarra** asked if we are in line with projections and said it looks like we must still deal with a \$300,000 short fall. Director O’Leary said the estimates are on target but we have a narrow gap of \$2000 between revenues and expenditures. Hopefully the salary savings will help us meet the budget.

Director O’Leary said we have not received the tax-increment funds for the **Redevelopment Agency** and will not have the figures until late December; however, we should come in 10% higher than anticipated.

**Mayor Franzella** thanked Director O’Leary and commented that he believes staff is on top of it.

- b. City Manager Jackson presented an update on the **employee furlough** implementation plan for December 20 to 22, 2004.

City Manager Jackson highlighted the report indicating that part of the budget reduction strategy was to implement an employee furlough. The three (3) day furlough will save the City \$50,000 and amounts to a 1.5% decrease in salary for those employees involved. All emergency response personnel such as police and fire are not affected and CATV Cable office will remain open to provide service to their customers. Cable will be able to collect utility payments. Library, City Hall, and Recreation will be closed and a public outreach campaign will begin soon.

**Councilmember Ibarra** asked if the \$50,000 savings included all employees of the City? City Manager Jackson replied that the Public Safety response staff is not affected by the furlough and their pay is not being reduced.

**Councilmember Ibarra** wanted to know what response we have received from the seniors who use the Senior Center and are they aware that this facility will be closed all week? City Manager Jackson replied that all staff has been instructed to re-schedule all activities and minimize the impact to residents. Director Mazzuca replied that we started working on this issue very early so adjustments could be made.

**Councilmember Ibarra** said there is a hub of activity here 5 days per week and some are serious activities such as meals and how are we dealing with it? Director Mazzuca said there would be an impact across the board for both recreation and senior center attendees.

**Councilmember Pallas** said with the Christmas holidays coming upon us, where is the “City With a Heart”? Many seniors have no other place to go and questioned if we were doing the right thing. Can we get donations to keep the Senior Center opened?

**Mayor Franzella** replied that the furlough is for three days only and it was done with the concurrence of all the bargaining units. We would not normally be opened Christmas weekend even without the furlough.

**Councilmember Ibarra** said this was not an easy decision we continue to look at a budget deficit.

**Doris Maez of Fleetwood Drive** said the most important service is meals for the seniors and is there an alternative provider of meals to seniors?

**Vice Mayor O’Connell** thanked the employees for their co-operation in reducing salary expense.

## **10. REPORT OF CITY ATTORNEY - RESOLUTIONS & ORDINANCES: None**

## **11. PUBLIC COMMENT ON ITEMS NOT ON AGENDA:**

**Rose Urbach** of Euclid Avenue said the patching of sidewalks is not working because it is breaking apart and creating more of a hazard. The tables at the Senior Center cause splinters and need sanding.

**Rico Medina** of Green Avenue said the newspaper and magazine racks are getting out of control. While Longs Drugs has a clean and neat display, Chili's Restaurant's news racks are beset with rust, pornography, and graffiti. Who is responsible to remove the graffiti and clean up these areas? Is there a limit to the number of new racks since these are becoming an eyesore?

**Mayor Franzella** requested the City Clerk pull the staff report and ordinance on News racks and newspaper stands and distribute to the Council and staff so we can fix this problem.

## **12. REPORT OF COMMISSIONS, BOARDS, & COMMITTEES:**

The **Traffic Safety & Parking Committee** presented its annual report after item No. 5.

## **13. NEW BUSINESS:**

- a. San Bruno Ordinance No 1290 requires the Vice Mayor be selected on a seniority basis and rotated annually. Since all Councilmembers have served as Vice Mayor, the person who has served least recent is Councilmember Jim Ruane. Mayor Franzella recommends **nomination of Councilmember Ruane** for Vice Mayor.

**M/S Franzella/Pallas** to have Councilmember Ruane serve as Vice Mayor. Passed with unanimous vote.

- b. Adopt a resolution supporting the San Mateo County Central Labor Council regarding Grocery Worker **contract negotiations**.

**Councilmember Ibarra** introduced the resolution for adoption with roll call vote.

**Vice Mayor O'Connell** clarified that she would not support this resolution because she does not feel the City should be involved in outside negotiations. Roll call vote of Ayes, Ibarra, Franzella, Pallas, and Ruane, No, O'Connell.

- c. Approve the cancellation of the regular scheduled City Council meeting of November 23, 2004. **Meeting will be rescheduled** to a special meeting on November 30, 2004.

**M/S Ruane/Pallas** to cancel regular scheduled meeting and passed by unanimous vote.

**Mayor Franzella** recessed the City Council meeting at approximately 8:30 p.m. in order to call to order the San Bruno Redevelopment Agency meeting.

**Mayor Franzella** reconvened the City Council meeting at approximately 8:45 p.m. and announced the Council would be going into closed session and that there would be no reportable action. He wished the Council, staff, and all citizens a very Happy Thanksgiving Holiday.

- d. **Closed session** for the purpose of City Manager's performance evaluation (Gov't Code Section 54957, personnel matters).

**14. ADJOURNMENT:** With no other business to transact the meeting was adjourned to a special meeting on November 30, 2004, 7:00 p.m. at the Senior Center, 1555 Crystal Springs Road.

Respectfully submitted for approval  
at the special City Council meeting  
of November 30, 2004

Ed Simon, City Clerk

Larry Franzella, Mayor